

PUI KIU COLLEGE PARENT-TEACHER
ASSOCIATION LIMITED
培僑書院家長教師會有限公司

REPORT OF THE DIRECTORS
AND
FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST AUGUST, 2016

PUI KIU COLLEGE PARENT-TEACHER ASSOCIATION LIMITED
培僑書院家長教師會有限公司

<u>CONTENTS</u>	<u>PAGES</u>
REPORT OF THE DIRECTORS	1 - 2
REPORT OF THE AUDITORS	3
STATEMENT OF COMPREHENSIVE INCOME	4
BALANCE SHEET	5
CASH FLOWS STATEMENT	6
STATEMENT OF CHANGES IN MEMBERS' EQUITY	7
NOTES ON THE FINANCIAL STATEMENTS	8 - 13

PUI KIU COLLEGE PARENT-TEACHER ASSOCIATION LIMITED
培僑書院家長教師會有限公司
REPORT OF THE DIRECTORS

The directors have pleasure in submitting their report together with the audited financial statements for the year ended 31st August, 2016.

PRINCIPAL ACTIVITIES

The principal activities of the Association during the year were the promotion of interactive communications and collaborations between parents and teachers of Pui Kiu College (College); cooperation with the College for implementation of the College's mission and vision and participation in the management of the College for the betterment of student's affairs.

FINANCIAL RESULT

The result of the Association for the year ended 31st August, 2016 and the state of the Association at that date are set out in the financial statements on pages 4 to 13.

DIRECTORS

The directors during the financial year and up to date of this report are: -

Ms. Chan Yin Yung, Rebecca	
Ms. Cheng Mei Ching	
Mr. Cheng Shu Sum, Summe	
Mr. Cheuk Chun Wai	
Ms. Ho Ka Man	
Ms. Lau Oi Chi, Miele	
Mr. Li Chun Wah, Wilson	
Ms. Ong Shiu Wan	
Ms. Tang Yuen Kwan, Jelly	
Mr. Ting Kai Luen	
Ms. Wang Ngai, Jenny	
Mr. Wong Wai Shing, Vincent	
Ms. Wu Ying Shuen	
Ms. Yang Lixuan, Lisa	
Ms. Yip Oi Yi	
Ms. Chan Kei Man, Karen	(appointed on 24th September, 2016)
Mr. Ho Chak Kwun	(appointed on 24th September, 2016)
Mr. Hon Fung	(appointed on 24th September, 2016)
Mr. Hung Fong Hop	(appointed on 24th September, 2016)
Mr. Lee Kwok Wai	(appointed on 24th September, 2016)
Ms. So Ching Ching	(appointed on 24th September, 2016)
Ms. Tsang Lai Kwan	(appointed on 24th September, 2016)
Mr. Wai Chi Wa	(appointed on 24th September, 2016)
Mr. Yeung Pan	(appointed on 24th September, 2016)
Ms. Chow Wing Yee	(resigned on 24th September, 2016)
Ms. Ding Shu Ju	(resigned on 24th September, 2016)
Ms. Fu Hung	(resigned on 24th September, 2016)
Mr. Lau Ka Chung	(resigned on 24th September, 2016)
Mr. Lin Man Sheung	(resigned on 24th September, 2016)
Ms. Mak Lai Ho	(resigned on 24th September, 2016)
Ms. Ng Ka Man, Carman	(resigned on 24th September, 2016)
Ms. Wong Pui Shan	(resigned on 24th September, 2016)
Ms. Yee Alice	(resigned on 24th September, 2016)

PUI KIU COLLEGE PARENT-TEACHER ASSOCIATION LIMITED
培僑書院家長教師會有限公司
REPORT OF THE DIRECTORS (CONTINUE)

DIRECTORS (CONTINUE)

In accordance with article 38 of the Association's Articles of Association, all present directors retire from the board, and being eligible, offer themselves for re-election.

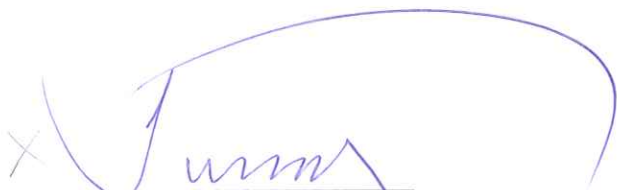
No transaction, arrangement or contract of significance to which the Association was a party and in which a director of the Association had a material interest, subsisted at the end of the year or at any time during the year.

At no time during the year was the Association a party to any arrangement to enable the directors of the Association to acquire benefits by means of acquisition of shares in or debentures of any other body corporate.

AUDITORS

A resolution for the reappointment of Messrs. Ip Ping Sum & Company, certified public accountants, as auditors of the Association is to be proposed at the forthcoming annual general meeting.

By order of the board



Mr. Cheng Shu Sum, Summe
Chairman

Hong Kong,

INDEPENDENT AUDITORS' REPORT
TO THE MEMBERS OF PUI KIU COLLEGE PARENT-TEACHER ASSOCIATION LIMITED
培僑書院家長教師會有限公司
(incorporated in Hong Kong and limited by guarantee)

We have audited the financial statements of Pui Kiu College Parent-Teacher Association Limited (the Association) set out on pages 4 to 13, which comprise the balance sheet as at 31st August, 2016, and the statement of comprehensive income, statement of changes in members' equity and cash flows statement for the year then ended and a summary of significant accounting policies and other explanatory notes.

Directors' responsibility for the financial statements

The directors are responsible for the preparation and the true and fair presentation of these financial statements in accordance with Hong Kong Financial Reporting Standards issued by the Hong Kong Institute of Certified Public Accountants and the Hong Kong Companies Ordinance. This responsibility includes designing, implementing and maintaining internal control relevant to the preparation and the true and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error; selecting and applying appropriate accounting policies; and making accounting estimates that are reasonable in the circumstances.

Auditors' responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. This report is made solely to you, as a body, in accordance with section 141 of the Hong Kong Companies Ordinance, and for no other purpose. We do not assume responsibility towards or accept liability to any other person for the contents of this report.

We conducted our audit in accordance with Hong Kong Standards on Auditing issued by the Hong Kong Institute of Certified Public Accountants. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance as to whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditors consider internal control relevant to the entity's preparation and true and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the directors, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements give a true and fair view of the state of the Association's affairs as at 31st August, 2016 and of its result and cash flows for the year then ended in accordance with Hong Kong Financial Reporting Standards and have been properly prepared in accordance with the Hong Kong Companies Ordinance.


Certified Public Accountants
Hong Kong,

PUI KIU COLLEGE PARENT-TEACHER ASSOCIATION LIMITED
 培僑書院家長教師會有限公司
 STATEMENT OF COMPREHENSIVE INCOME
 FOR THE YEAR ENDED 31ST AUGUST, 2016


	NOTES	<u>2016</u> HK\$	<u>2015</u> HK\$
MEMBERSHIP FEES		45,300	62,600
OTHER REVENUE	5	71,830	145,734
TOTAL REVENUE		<u>117,130</u>	<u>208,334</u>
OPERATING EXPENSES	7	(60,763)	(166,754)
ADMINISTRATIVE EXPENSES	6	(14,616)	(10,935)
OPERATING SURPLUS BEFORE TAXATION		<u>41,751</u>	<u>30,645</u>
TAXATION	9	--	--
TOTAL COMPREHENSIVE INCOME FOR THE YEAR		<u><u>41,751</u></u>	<u><u>30,645</u></u>

The notes on pages 8 to 13 form part of these financial statements.

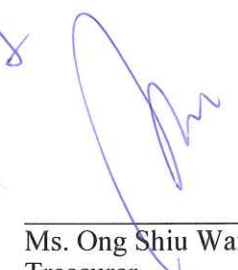
PUI KIU COLLEGE PARENT-TEACHER ASSOCIATION LIMITED
 培僑書院家長教師會有限公司
 BALANCE SHEET AT 31ST AUGUST, 2016

	NOTES	<u>2016</u> HK\$	<u>2015</u> HK\$
CURRENT ASSETS			
Deposit paid in advance		10,560	--
Cash at banks		265,640	228,856
		<u>276,200</u>	<u>228,856</u>
CURRENT LIABILITIES			
Membership fees received in advance	10	31,100	31,200
NET CURRENT ASSETS			
		<u>245,100</u>	<u>197,656</u>
MEMBERS' EQUITY			
Retained surplus		169,703	127,952
Students development fund	11	75,397	69,704
		<u>245,100</u>	<u>197,656</u>

Approved by the board of directors on

X 

Mr. Cheng Shu Sum, Summe
Chairman

X 

Ms. Ong Shiu Wan, Mina
Treasurer

The notes on pages 8 to 13 form part of these financial statements.

PUI KIU COLLEGE PARENT-TEACHER ASSOCIATION LIMITED
 培僑書院家長教師會有限公司
 CASH FLOWS STATEMENT
 FOR THE YEAR ENDED 31ST AUGUST, 2016

	<u>2016</u> HK\$	<u>2015</u> HK\$
Cash flows from operating activities		
Surplus before taxation	41,751	30,645
Increase in deposit paid in advance	(10,560)	--
Decrease in membership fees received in advance	(100)	(27,100)
Net cash generated from operating activities	<u>31,091</u>	<u>3,545</u>
Cash flows from financing activities		
Fund raised from charity sale	56,520	31,635
Fund utilized for sponsoring activities	(50,827)	(22,812)
Net cash generated from financing activities	<u>5,693</u>	<u>8,823</u>
Net increase in cash at bank	<u>36,784</u>	<u>12,368</u>
Cash at banks at beginning of the year	228,856	216,488
Cash at banks at end of the year	<u><u>265,640</u></u>	<u><u>228,856</u></u>

PUI KIU COLLEGE PARENT-TEACHER ASSOCIATION LIMITED
 培僑書院家長教師會有限公司
 STATEMENT OF CHANGES IN MEMBERS' EQUITY
 FOR THE YEAR ENDED 31ST AUGUST, 2016

	Accumulated surplus HK\$	Students development fund HK\$	Total HK\$
At 31st August, 2014	97,307	60,881	158,188
Fund raised for the year	--	31,635	31,635
Fund utilized for the year	--	(22,812)	(22,812)
Total comprehensive income for the year	30,645	--	30,645
At 31st August, 2015	<u>127,952</u>	<u>69,704</u>	<u>197,656</u>
Fund raised for the year	--	56,520	56,520
Fund utilized for the year	--	(50,827)	(50,827)
Total comprehensive income for the year	41,751	--	41,751
At 31st August, 2016	<u><u>169,703</u></u>	<u><u>75,397</u></u>	<u><u>245,100</u></u>

PUI KIU COLLEGE PARENT-TEACHER ASSOCIATION LIMITED
培僑書院家長教師會有限公司
NOTES ON THE FINANCIAL STATEMENTS

1. GENERAL INFORMATION

The Association is incorporated in Hong Kong as a company limited by guarantee with its registered office located at Pui Kiu College, 1 Tai Wai New Village Road, Tai Wai, Shatin, New Territories, Hong Kong. Its principal activities include, inter alia, the promotion of interactive communications and collaborations between parents and teachers of Pui Kiu College (College); cooperation with the College for implementation of the College's mission and vision; participation in the management of the College for the betterment of student's affairs.

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

a. Statement of compliance

These financial statements have been prepared in accordance with all applicable Hong Kong Financial Reporting Standards (HKFRSs), which collective term includes all applicable individual Hong Kong Financial Reporting Standards, Hong Kong Accounting Standards (HKASs) and Interpretations issued by the Hong Kong Institute of Certified Public Accountants (HKICPA), accounting principles generally accepted in Hong Kong and the requirements of the Hong Kong Companies Ordinance.

b. Basis of preparation

The measurement basis used in the preparation of the financial statements for the year ended 31st August, 2016 is the historical cost basis.

The preparation of financial statements in conformity with HKFRSs requires management to make judgments, estimates and assumptions that affect the application of policies and reported amounts of assets, liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances, the results of which form the basis of making the judgments about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognized in the period in which the estimate is revised if the revision affects only that period, or in the period of the revision and future periods if the revision affects both current and future periods.

Judgments made by management in the application of HKFRSs that have significant effect on the financial statements and major sources of estimation uncertainty are discussed in note (4).

c. Revenue recognition

Revenue is measured at the fair value of the consideration received or receivable. Provided it is probable that the economic benefits will flow to the Association and the revenue and costs, if applicable, can be measured reliably, revenue is recognized in surplus or deficit as follows:

- (i) Membership fees are recognized on a straight-line basis over the membership period.
- (ii) Revenue from service activities is recognized upon completion of the services provided.
- (iii) Interest income is recognized on a time apportionment basis using the effective interest method.

PUI KIU COLLEGE PARENT-TEACHER ASSOCIATION LIMITED
培僑書院家長教師會有限公司
NOTES ON THE FINANCIAL STATEMENTS

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUE)

d. Membership fees and other receivables

Membership fees and other receivables are initially recognized at fair value and thereafter at amortized cost less impairment losses for bad and doubtful debts.

e. Accrual and other payables

Accrual and other payables are initially recognized at fair value and thereafter stated at amortized cost unless the effect of discounting would be immaterial, in which case they are stated at cost.

f. Equity

For the purpose of capital disclosure, the Association regards the retained surplus and other capital fund as capital of the Association.

g. Government grants

Government grants are recognized as income over the periods necessary to match them with the related costs. Grants related to depreciable assets are presented as deferred income and are released to income over the useful lives of the assets. Grants related to expenses items are recognized in the same period as those expenses are charged to the statement of comprehensive income and are deducted in reported the related expenses.

h. Taxation

Income tax expense represents the sum of the tax currently payable and deferred tax.

The tax currently payable is based on taxable profit for the year. Taxable profit differs from profit as reported in the statement of comprehensive income because of items of income or expense that are taxable or deductible in other years and items that are never taxable or deductible. The Association's liability for current tax is calculated using tax rates that have been enacted or substantively enacted by the balance sheet date.

Deferred tax is recognized on temporary differences between the carrying amounts of assets and liabilities in the financial statements and the corresponding tax bases used in the computation of taxable profit. Deferred tax liabilities are generally recognized for all taxable temporary differences. Deferred tax assets are generally recognized for all deductible temporary differences to the extent that it is probable that taxable profits will be available against which those deductible temporary differences can be utilized.

The carrying amount of deferred tax assets is reviewed at the balance sheet date and reduced to the extent that it is no longer probable that sufficient taxable profits will be available to allow all or part of the asset to be recovered.

Deferred tax assets and liabilities are measured at the tax rates that are expected to apply in the period in which the liability is settled or the asset realized, based on tax rates (and tax laws) that have been enacted or substantively enacted by the balance sheet date. The measurement of deferred tax liabilities and assets reflects the tax consequences that would follow from the manner in which the Association expects, at the balance sheet date, to recover or settle the carrying amount of its assets and liabilities. Deferred tax is recognized in profit or loss, except when it relates to items that are recognized in other comprehensive income or directly in equity, in which case, the deferred tax is also recognized in other comprehensive income or directly in equity respectively.

3. ACCOUNTING ESTIMATES AND JUDGEMENT

The Association makes estimates and assumptions concerning the future. The resulting accounting estimates will by definition seldom equal the related actual results. The estimates and assumptions having a significant effect on the carrying amounts of assets and liabilities are as follows: -

Allowances for bad and doubtful debts

The allowances for bad and doubtful debts of the Association are based on the evaluation of collectability and aging analysis of accounts and on management's judgment. A considerable amount of judgment is required in assessing the ultimate realization of these receivables, including the creditworthiness and the past collection history of each member.

4. FINANCIAL RISK MANAGEMENT

Financial instruments consist of "membership fees and other receivables" and "accruals and other payables" and "cash at banks". Being member-based organization, the Association carries as little risks from financial instruments as practicable. The Association is exposed to various financial risks that are discussed below:

(i) Credit risk

Credit risk is the risk that a counterparty will be unable to pay amounts in full when due. The Association's membership fees and other receivables are very short term in nature and the associated risk is minimal.

(ii) Liquidity risk

Liquidity risk is the risk that an entity will encounter difficulty settling its liabilities or selling a financial asset quickly at close to its fair value. In view of the relatively small amount of the Association's short-term liability, the Association considers that liquidity risk is immaterial.

(iii) Interest rate risk

Interest rate risk is the risk that the value of a financial instrument will fluctuate due to changes in market interest rates. The Association is subject to the risk due to fluctuations in the prevailing levels of market interest rates on its cash at banks.

The interest risk exposure of the Association is set out below:

	<u>2016</u> HK\$	<u>2015</u> HK\$
Savings account	10,360	10,359

PUI KIU COLLEGE PARENT-TEACHER ASSOCIATION LIMITED
 培僑書院家長教師會有限公司
 NOTES ON THE FINANCIAL STATEMENTS

5. OTHER REVENUE

	<u>2016</u> HK\$	<u>2015</u> HK\$
Income from “心太軟親子工作坊”	2,320	--
Income from “親子大旅行”	43,780	--
Income from “參觀國泰城”	600	--
Income from “親子旅行”	--	102,644
Income from “父親節親子皮革製作工作坊”	--	1,550
Income from “天際 100 學堂”	--	21,950
Income from “半天領袖及團隊合作氣槍射擊訓練課程”	--	4,600
Home School Co-operation Project Grants	25,129	14,989
Interest income	1	1
	<u>71,830</u>	<u>145,734</u>

6. ADMINISTRATIVE EXPENSES

	<u>2016</u> HK\$	<u>2015</u> HK\$
Bank charges	450	450
Business registration fee	2,250	2,250
Communication	1,229	1,515
Filing fee	300	483
Meeting expenses	1,390	2,584
Printing and stationery	1,997	2,613
Sponsorship	7,000	1,040
	<u>14,616</u>	<u>10,935</u>

PUI KIU COLLEGE PARENT-TEACHER ASSOCIATION LIMITED
 培僑書院家長教師會有限公司
 NOTES ON THE FINANCIAL STATEMENTS

7. OPERATING EXPENSES

	<u>2016</u> HK\$	<u>2015</u> HK\$
“心太軟親子工作坊”	2,400	--
“親子大旅行”	45,065	--
“參觀國泰城”	2,086	--
“敬師節”	598	2,467
“甜在心”	126	277
“十週年嘉年華”	3,394	--
“羅乃萱講座”	5,834	--
“家長義工包糉活動”	1,260	--
“親子旅行”	--	105,798
“父親節親子皮革製作工作坊”	--	1,550
“天際 100 學堂”	--	23,764
“半天領袖及團隊合作氣槍射擊訓練課程”	--	5,652
“連文嘗副校長講座”	--	5,580
“脊柱側彎知多少講座暨伸展工作坊”	--	1,400
“怪獸家長是如何煉成的講座”/Annual General Meeting	--	11,324
“校長榮休晚會”	--	4,000
“扭波波訓練班”	--	4,942
	<u>60,763</u>	<u>166,754</u>

8. DIRECTORS' REMUNERATION

The directors served the Association on voluntary basis and are not remunerated.

9. TAXATION

For the year ended 31st August, 2016, the Association received more than half of its gross receipts from its members on revenue account (including membership fee and income from various activities). According to sec. 24(1) of the Inland Revenue Ordinance, the Association shall be deemed not to carry on a business and no provision of taxation is considered necessary for the year.

10. MEMBERSHIP FEES RECEIVED IN ADVANCE

The Association charges its members an annual membership fee based on a school year (i.e. 1st September to 31st August) which is recognized on a straight-line basis over the membership period. Membership fees received in advance represent unearned income for the period 1st September, 2016 to 31st August, 2017.

PUI KIU COLLEGE PARENT-TEACHER ASSOCIATION LIMITED
 培僑書院家長教師會有限公司
 NOTES ON THE FINANCIAL STATEMENTS

11. STUDENTS DEVELOPMENT FUND

Students development fund is set up from fund raised from sales of charity school uniforms, old books and toys held during the year. The aim of the fund is to finance students' activities.

	<u>2016</u> HK\$	<u>2015</u> HK\$
Receipts from sale of school uniforms	35,283	31,635
Receipts from 十週年嘉年華義賣	21,237	--
	<u>56,520</u>	<u>31,635</u>
Less:		
Sponsorship for “十週年校慶環保袋”	32,350	--
中文戲劇組膳食資助	9,477	--
Sponsorship for “社際時裝設計比賽活動”	9,000	--
Sponsorship for “Fashion show”	--	8,000
Sponsorship for 戲劇校隊膳食	--	8,812
Sponsorship for Grade12 畢業紀念冊	--	6,000
	<u>50,827</u>	<u>22,812</u>
Surplus for the year	<u>5,693</u>	<u>8,823</u>
Retained surplus brought forward	69,704	60,881
Retained surplus carried forward	<u>75,397</u>	<u>69,704</u>